



Box Residential Property Management
Purchase • Investments • Sales

2200 North Loop West Ste 126
Houston, Texas 77018
Ofc: 832-943-4000
Web: www.boxresidential.com

Request for Approval/ Resolution to Authorize Payment

This is a request to Authorize payment in the amount of \$ _____

to pay the enclosed bill for the following service(s): _____

PRESENTED BY:

Requested by: _____

Company Name: _____

Address: _____

Email: _____

Phone Number: _____

APPROVED BY; the BOARD with the following signatures and seals:

President of the Board Printed Name Date

Treasurer Printed Name Date

Secretary Printed Name Date

Michael W. Jefferson Association Managing Agent Date